

WHAT TO DO IF YOU CHANGE YOUR RESIDENCE...

When you have found a dwelling that is tailored to your needs, you should provide the following data/documents and send them via email (office@arealis.at) or by mail to AREALIS Liegenschaftsmanagement GmbH, so that we can prepare a rental contract for you:

- Name
- Date of birth
- Last valid residential address
- Valid photo ID (copy)
- Valid payroll/salary statement (copy)

The further steps before you can move into your new apartment (after the appointment with the property manager) are:

- Transfer of the rent deposit to the bank account specified (deposit receipt including a stamp from the respective banking institution must absolutely be produced)
- Transfer of the fee to the bank account specified (deposit receipt including a stamp from the respective banking institution must absolutely be produced)

In a last step, the dwelling will be handed over to you by the property manager. In this process a handover certificate is established, documenting the condition of the dwelling at the time the rental contract is concluded.